

Serial No: _____

APPLICATION FORM AND PROSPECTUS

FOR ADMISSION INTO

M.Ed SPECIAL EDUCATION (Mental Retardation)

(One Academic year Post Graduate Course Affiliated to Osmania University,
Hyderabad)

Approved by the Rehabilitation Council of India, New Delhi

ACADEMIC YEAR 2008 – 2009

Sweekaar Rehabilitation Institute for Handicapped
UPKAAR COMPLEX, UPKAAR JUNCTION, SECUNDERABAD – 500 003.

Telephone : 040- 27843338, 27814089
E.mail: Sweekaar@yahoo.com

Fax: 040 – 27810731
Website: www.sweejaarars.org

LAST DATE FOR RECEIPT OF COMPLETED APPLICATION FORM AT SWEEKAAR,
SECUNDERABAD IS _____

Date of Entrance Examination: _____

PRICE : Rs.500-00

SWEEKAAR REHABILITATION INSTITUTE FOR HANDICAPPED, SECUNDERABAD.

Sweekaar is a non-profit, non-commercial voluntary organization . Upkaar Dr.Pasypuleti Nirmala Hanumantha Rao charitable trust is a sister organization of Sweekaar. Both the organizations are serving the mentally handicapped, Physically disabled. Deaf, aged, drug addicts. Widows orphans and destitute.

Sweekaar could grow to the present stature starting with two staff members and 5 children in a small room to 750 rooms facility managed by 450 staff members rendering services for 2250 people per day through various departments. It provides services for high risk babies, early intervention for children with developmental delays, children with Autism, MR, CP, ADHD, LD.

Sweekaar and Upkaar, the two monuments bear the testimony of its concern and commitment to the persons with disabilities.

ABOUT THE COURSE :

M.Ed Special Education (MR) & (HI) is a course affiliated to Osmania University, Hyderabad and approved by the Rehabilitation Council of India, New Delhi.

Special Education is an emerging field with the manpower requirement: having increased in the past decade. As the persons with disabilities (Equal Opportunities. Protection of Rights and Full Participation) Act.1995 emphasis's education as the right of every child with disability, the role of special educators has further been broadened.

The teacher education programmed has to be relevant to the current to the current as well as the emerging head of the Indian Society in the next millennium. As an agent of change, the teacher has to develop the role perception required to meet the challenges of the social, political, economic and environmental implications emerging from rapid scientific and technological changes. It is particularly essential in the age of information revaluation and globalised market economy to maintain economic viability and freedom, cultural heritage and values as well as national sovereignty.

A teacher should realize that teaching is not a profession but a mission. He/She has to work in freedom for truth and universal well-being for which he has to create a calm and peaceful, harmonious and non-violent educational environment, but external and internal, physical and mental, to justify the promise of the opening sentence of the education commission represents. "The destiny of India is now being shaped in her classrooms".

SCOPE :

On completion of the course, the teacher educators can function as :

1. Teachers Educators to work in various Institutions offering courses in education and special education at various levels.
2. Researchers to undertake independent research in the field of Education and Special Education.
3. Educational Administrators and Managers to work as heads of teacher training Institutions, project officers, consultants, counselors and Co -ordinators.

ELIGIBILITY FOR ADMISSION :

The admission for the Degree of Master of Special Education shall be open to

- a) Candidate who has successfully passed B.Ed (Special Education) from a recognized University or any other degree considered equivalent to B.Ed (Special Education) from an affiliating University and/or teaching department under any University recognized by UGC.
- b) A candidate who has successfully passed the B.Ed General Course and has successfully completed a one year Diploma Course in Special Education recognized by the Rehabilitation Council of India with minimum 50 percent marks in each course.

AGE :

While no minimum and maximum age is prescribed (preference will be given to those below 35 years of age)

NUMBER OF SEATS :

The total number of seats will be 10 (Ten) as per the O.U.norms. The regulations prescribed by the State Government concerned with regard to minimum eligibility criteria and reservation as may be taken into consideration.

AWARD OF CERTIFICATE :

The certificate of M.Ed in Special Education (Mental Retardation) & (c Hearing Impairment) will b e issued by Osmania University, Hyderabad.

AFFILIATION :

Osmania University, Hyderabad

APPROVAL :

Rehabilitation Council of India, New Delhi.

ADMISSION PROCEDURE:

Admission is given on the basis of the merit obtained by the candidates in the entrance examination and followed by counseling/interview conducted as per the rules and regulations of Osmania University.

DURATION OF THE COURSE :

One academic year as per Osmania University calendar.

ATTENDANCE :

- 80% of the attendance at theory classes is compulsory
- 20% attendance can be condoned on certified ill health.

The candidates who put up at least 50% of attendance in theory as well as practical can be given casual admission during the next year, with the permission of the Registrar, Osmania University.

The students whose attendance is irregular and who put up attendance short of prescribed limits are liable for action as per rules.

MEDIUM OF INSTRUCTION AND EXAMINATION :

The medium of Instruction and Examination will be in English.

COURSE STRUCTURE:

The M.Ed Special Education course consists of six theory papers as per the following scheme:

I.	Core papers	-	4
II.	Optional papers (out of three)	-	1
III.	Specialization papers	-	2

In addition to the theory papers the students is also expected to do a dissertation for the completion of course and the practical activities suggested in the curriculum.

List of papers :

Semester - I

Theory:

Practical

- | | | |
|--|--|--------------------------------------|
| a) Core papers | Title | |
| I | Development in Special Education | I Case Study |
| II | Research Methodology & Statistics | II Group Teaching (Diploma or B.Ed) |
| | | III Assignment 1-2 (two core papers) |
| ii) Specialization papers (Mental Retardation) | | |
| III | Identification & Assessment of children with Mental Retardation | |
| IV | Curriculum & Teaching strategies for children with Mental Retardation. | |

Semester - II

Theory:

Practical

- | | | |
|----------------------|---|---|
| a) Core papers | | Assignment II -3 (one each for theory Core & Optional Papers) |
| I | Advanced Educational Psychology & Human Development | Dissertation & Reference work |
| II | Emerging Technologies of Education | |
| b) Optional Papers : | | |
| III | Curriculum Development | |
| | OR | |
| IV | Management in Special Education | |

Passing Minimum : The minimum passing marks is 50% in each of the theory papers, Practicals & thesis.

Fees :

The course fee will be charged as prescribed by the Osmania University, Hyderabad and Sweekaar Rehabilitation Institute for Handicapped, Secunderabad.

Present course fee details :

Payable to the Institute at the time of admission by cash/DD	
1) Admission fees :	Rs. 5,000/-
2) Tuition fees:	Rs.45,000/-
3) Library Security Deposit	Rs. 5,000/-
4) Field Visits:	Rs. 2,000/-
5) Internet:	Rs. 2,000/-
6) Games & Sports	Rs. 1,000/-

Total	Rs.60,000/-

ENCLOSURES WITH THE APPLICATIONS:

All the following documents should be enclosed along with the application form failing which your application will not be considered.

- a) A degree certificate or any other equivalent examination prescribed as eligible qualification. Marks/Grade statement of the examination (attested copy)
- b) B.Ed Special Education certificate
- c) Conduct certificate from the Head of the Institution last studied (attested)
- d) SSC or matriculation certificate as proof of date of birth (attested)
- e) 3 passport size recent photographs. One copy to be affixed to the application form and two to be affixed to the admission card and identity card for entrance examination. The candidates full name, age, sex and signature at appropriate places both on admit card and the identity card must be written. The venue of examination centre and Roll number columns will be completed by the Sweekaar Rehabilitation Institute for Handicapped, Secunderabad.
- f) In case of scheduled caste/scheduled tribe certificate of social status should be obtained from the authority competent to issue such certificate.
- g) If the candidate is a person with disability a certificate from the certifying authority prescribed by the government should be produced.
- h) Candidates name and complete posting address with PIN code should be written on the envelope enclosed along with the identity card and admit card. The entrance examinations admit card will be sent to the applicant in this envelope.
- i) The filled in application form should be sent to

Sweekaar Rehabilitation Institute for Handicapped,
Upkaar Complex, Upkaar Junction,
Secunderabad – 500 003.

General Instruction to candidates called for counseling for admission into M.Ed Special Education (Mental Retardation).

Note : Fee once paid will not be refunded

Candidates are required to bring the following ORIGINAL certificates along with two sets of Photostat attested copies and necessary fee.

- Transfer Certificate (T.C) from the institution where the candidate last studied. If the candidate is pursuing any course, regular or correspondence, he/she must submit a proof of admission (Certificate issued by the Head of the Institution).
- No candidate will be admitted without the submission of original transfer certificate (T.C) or proof of admission if he/she is pursuing a course at the time of counseling.
- The candidates admitted on the basis of the proof of admission will be to submit the TC from the present course within seven (7) days failing which the admission will be deemed to be cancelled. An undertaking has to be given by the candidate to that effect.
- Original Certificate (or provisional certificate if the original is not yet issued as per rules) of qualifying degree examination.
- Migration certificate.
- Consolidated Memorandum of Marks (Part –I and Part –II) of the qualifying degree examination.
- Secondary School Certificate.
- Intermediate Marks Memo.
- Proof of Local/Non local status – A residence certificate from MRO must be submitted.
- Community, Nativity and Date of Birth certificate for SC, ST.
- Latest Income Certificate (for scholarship purpose)
- Relevant original certificates in respect of candidates called for admission against Physically Handicapped.

ENTRANCE EXAMINATION:

The Entrance examination is held on _____. The venue & time of examination will be intimated separately.

The total marks for the entrance examination will be 100 and the duration of the examination will be of 90 minutes. The questions will be objective type, covering (i) General Mental Ability (ii) General Knowledge, (iii) General English, (iv) Broad aspects of general education and special education. Selection will be made in the order of merit.

In case a candidate is appearing or has appeared in the degree examination and results are awaited at the time of applying, he/she would submit a certificate to this effect from the Principal/Head of the college but he/she shall have to provide documentary evidence of his/her having passed the qualifying examination with attested photocopy of the marks sheet showing percentage of marks obtained by him/her latest by _____ failing which his/her performance in the Entrance Examination will not be considered.

The admission made is provisional subject to approval by the Osmania University regarding the recognition of the qualifying examination and submission of Transfer Certificate and Migration Certificate.

DISCIPLINE :

The candidates admitted shall be subjected to strict discipline inside and outside the campus. The candidates are expected to maintain decorum, decency and discipline throughout their pursuance of the course with the staff, faculty, co-students and other supporting workers. Use of cell phones during working hours is strictly prohibited.

Ragging is a crime and is prohibited under law. Anyone found indulging in ragging punished by the management and law enforcing authorities as the case,maybe.

Serial No. : _____

Sweekaar Rehabilitation Institute for Handicapped
UPKAAR COMPLEX, UPKAAR JUNCTION, SECUNDERABAD – 500 003.

**Application Form for Admission into
M.Ed SPECIAL EDUCATION (Mental Retardation)
SESSION _____**

The filled in application form should be submitted on or before _____.

The last date for sale of application form is _____.

The Entrance Examination will be conducted on _____.

AFFIX
PHOTOGRAPH
HERE

Course

Roll No.:

1. Name of the Candidate (in full block letters as given in High School Certificate):

First Name

Surname

2. Father's Name (In full block letters as given in High School Certificate):

Age (in complete years as on 31st Dec. _____)

3. Date of Birth

D D M M

Y E A R

4. Present Postal Address (in block letters) Permanent Address of Father/Guardian
(Please do not write your name or father name)

PIN

PIN

Phone with STD code :

Mobile :

Fax :

E-mail :

5. Nationality :

Indian
Foreign

 Sex:

M	F
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 Category :

SC	ST	PH	OBC	General
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Caste :

Sub Caste :

Disability :

6. Details of qualification : Whether Local Non Local

Name of the Degree	Name of the University	Year of Passing	Subjects	Percentage of Marks	Medium
X/SSC Equivalent					
HSC/Sr.Sec Intermediate 10+2 Equivalent					
Graduation Please specify					
B.Ed (Spl.Edn)					
B.Ed (General) B.Ed (Spl.Edn)					

7. Languages Known Speak Read Write

- 1.
- 2.
- 3.
- 4.

8. Co-curricular Activities :

9. Have you worked with persons with mental retardation/hearing impaired? If yes, please give details.

10. State I your own handwriting "Why do you want to join M.Ed Spl.Edn. (MR) & (HI) course?"

11. Please tick the documents attached with the application.

- a) Attested copy of SSC as Proof of date of birth
- b) Statement of marks of BRS/BMR/B.Sc/B.A/B.Com or other equivalent qualifying examination.
- c) Attested copies of B.Ed (HI)/B.Ed(MR)/B.Ed(Gen), D.Ed (HI) or (MR)
- d) Attested copy of Under Graduate degree Certificate.
- e) Attested cop of Transfer Certificate
- f) Proof for SC/ST status
- g) Certificate of Disability, if applicable
- h) Admit Card, Identity card & Envelope duly completed
Proof in case of local candidates.

Place :

Date :

Signature of the Candidate.

DECLARATION

I hereby declare that all the information furnished in the application from a true to the best of my knowledge and belief. I have read the prospectus and satisfied myself that I fulfill all the eligibility requirements prescribed . In the event of being found in eligible even at a later date, I understand that I will be denied his opportunity to appear in the Entrance Exam. If admitted I promise to abide by the rules, discipline and norms of the Institute and University.

Date:

Signature of the Candidate.

I have fully read the information furnished by my son/daughter/ward_____ and affirm that it if true. I fully understand and endorse that if the information is proved to be fraudulent , he/she will be liable to any action as deemed fit by the SWEEKAAR Rehabilitation Institute for Handicapped/University.

Signature of Father/Guardian.